

West Michigan Airport Authority
Meeting Minutes
January 12, 2009

The West Michigan Airport Authority met at 11:30am at the Howard Miller Community Center in Zeeland, Michigan.

Present: Authority Members Wiersma, Dykstra, Hoogland, Klunder, Price, and Wickman

Absent: None.

Others Present: Allegan County Representative Burns, Ottawa County Representative Disselkoen, Assistant City Manager Robinson, FBO Ludema, and Executive Assistant O'Connor

The meeting was called to order at 11:37am by Chairman Dykstra.

09.01.01 Consideration of the December 8, 2008 Meeting Minutes.

It was moved by Klunder and supported by Wiersma to approve the December 8, 2009 meeting minutes as submitted. This motion was unanimously adopted.

09.01.02 Public Comments.

Mr. Jim Storey wished the Airport Authority a good new year.

09.01.03 Report on Recent Storm Damage Near Tunnel.

Mr. Robinson presented a report explaining the damage to the airport tunnel as a result of recent storms and flooding. Mead & Hunt, Holland City Engineering staff, the tunnel construction firm and Tulip City Air Service is reviewing the information collected to determine what specifically occurred and how to prevent future damage as well as projecting repair costs. This report was accepted as information.

09.01.04 Potential Federal Economic Stimulus Projects.

Mr. Dykstra explained that it was anticipated that airport projects could be submitted for inclusion in a possible federal economic stimulus package. While it is likely that the list of projects would be submitted by the State of Michigan, all cities are compiling lists of possible projects. Mr. Robinson presented the list of proposed Tulip City Airport projects to be submitted. This report was accepted as information.

09.01.05 Language for Increasing Board Membership.

Mr. Robinson presented a resolution to amend the Airport Authority bylaws to increase the board membership to three individuals from each governing unit.

It was moved by Wickman and supported by Klunder to approve the resolution to amend the bylaws. This motion was unanimously adopted.

It was then moved by Wiersma and supported by Hoogland to amend the bylaws to increase the board membership. This motion was also unanimously adopted.

09.01.06 Transfer of Outstanding Grant Contracts to Authority.

Mr. Robinson explained that as part of the on-going transfer of control to the Airport Authority, several grant contracts need to be transferred. In the future, all new agreements and contracts will be approved by the Airport Authority directly.

It was moved by Price and supported by Hoogland to approve the resolution to transfer various grant contracts to the Airport Authority's control and authorize the Chairperson and Secretary to sign the documents on behalf of the Authority. This motion was unanimously adopted.

09.01.07 Operations Committee Report: Status of FBO Contract Negotiations.

Mr. Robinson provided a status update on the FBO contract negotiations and indicated things were moving forward. The report was accepted as information.

09.01.08 Building & Development Committee Report: Appointment of ALP Work Team.

It was moved by Klunder and supported by Wickman to appoint the following individuals the Airport Layout Plan (ALP) work team:

- Don Disselkoen, WMAA Building & Development Committee
- Rick Veenhoven, WMAA Building & Development Committee
- Bruce Wickman, WMAA Building & Development Committee
- Ken Brandsen, Haworth
- Terry Burns, Allegan County
- Bruce Los, Gentex
- Bob Slikkers, Tiara Yachts
- Gary Vanderveen, Metal Flow
- Brian Yergin, JCI
- A Member of Holland City Planning Commission

This motion was unanimously adopted.

09.01.09 Marketing Committee Report: Status of Marketing/ Public Information Support Services.

Mr. Robinson reported that four firms had submitted marketing proposals to the Authority Marketing Committee. Interviews with selected firms are scheduled for January 20, 2009. This report was accepted as information.

09.01.10 Review of 2008 Activities and Accomplishments.

Mr. Robinson presented a list of activities and accomplishments achieved by the Authority over the course of the first year of operation. He also explained what activities would be forthcoming as the current year progresses. This report was accepted as information.

09.01.11 FBO Report.

FBO Ludema presented the monthly Fixed Base Operator (FBO) report describing fuel sales and various airport operations. The Authority discussed the impact of current economic conditions on the airport. This report was accepted as information.

09.01.12 Monthly Budget and Investment Report.

Mr. Robinson presented the monthly budget and investment report for the Authority's review. No significant notations were present in the report, and it was accepted as information.

09.01.13 Other Business.

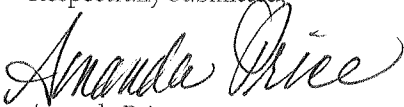
The Michigan Airports Conference is scheduled for February 4 - 5, 2009. Authority members were requested to let Mr. Robinson or Ms. O'Connor know if they wish to attend the conference. Mr. Dykstra, Mr. Disselkoen, Mr. Ludema and Mr. Wickman also expressed interest in attending the annual conference.

09.01.14 Adjournment.

It was moved by Price and supported by Wickman to adjourn. This motion was approved at 12:45pm.

The next regularly scheduled meeting of the West Michigan Airport Authority is scheduled for Monday, February 9, 2009 at 11:30am at Park Township Hall.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Amanda Price". The signature is written in black ink and is positioned above the printed name and title.

Amanda Price
WMAA Secretary

